



ANNUAL REPORT 2017-2018

Presented at the Annual General Meeting

Tuesday 2 October 2018

12.15pm

**Hobart – State Growth office, 4 Salamanca Place
Launceston – Town Hall**



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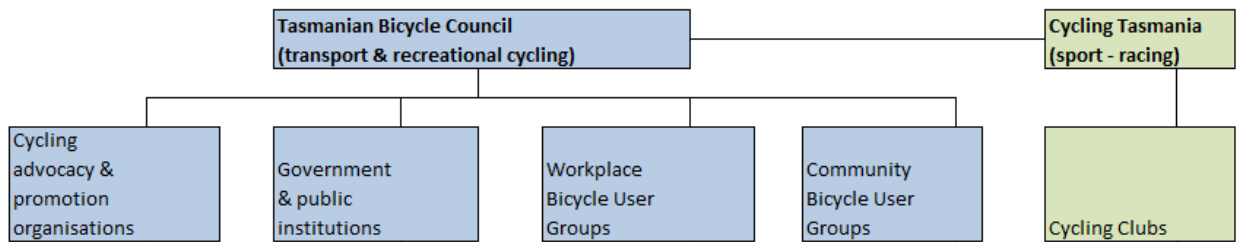
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ANNUAL REPORT INTRODUCTION

The Tasmanian Bicycle Council Inc was formed in 2007 to be the umbrella body for transport and recreational cycling in Tasmania. For the first time, all the various non-competitive cycling groups from around the state had a forum which enabled the sharing of ideas and knowledge, and the ability to address issues of state-wide significance for cycling. Membership is open to representatives from:

- Bicycle User Groups and social riding groups
- Cycling advocacy organisations
- Local government
- Public institutions with an interest in active transport, health and road safety



The organisations and their nominees represented on the Committee in 2017-2018 were:

Bicycle Network

Ms Alison Hetherington

UTAS

Ms Emma Pharo / Mr Corey Peterson

DSG BUG

Mr Graham Humphries

Tamar BUG

Mr Malcolm Reid / Mr Malcolm Cowan

Safer Roads for Cycling

Mr Keith Price

Launceston City Council

Mr Nigel Coates

DPIPWE BUG

Mr Damien Blackwell

Bicycle Network Tasmania

Ms Di Eliffe

CyclingSouth Inc.

Ms Mary McParland

Devonport City Council

Mr Randall Stott

DHHS BUG

Mr Mark Johnson

Kingborough BUG

Mr Rob Sheers

Hobart City Council

Mr Stuart Baird

CSIRO BUG

Mr Jemery Day

Dorset BUG

Mr Paul Rosevear

Hobart Bike Kitchen

Mr Mark Parssey



STRATEGIC OBJECTIVES

The strategic objectives of the Tasmanian Bicycle Council Inc. (TBC) include:

- Provide input into state government policy regarding cycling as a form of recreation and transport.
- Provide representation for cycling issues on the Road Safety Advisory Council.
- Work with Cycling Tasmania and competitive cycling groups on issues that are relevant to both parties.
- Coordinate statewide programs and activities including but not limited to:
 - Promotion and coordination of statewide events such as State Bike Week and National Ride to Work Day
 - Development of road safety and awareness campaigns around cycling (in conjunction with Road Safety Advisory Committee and other relevant bodies)
 - Facilitate opportunities for road designers and engineers to advance their professional development, such as organising bicycle facility design workshops or other forums.



ANNUAL GENERAL MEETING NOTES & AGENDA

As required under the Rules of the Tasmanian Bicycle Council Inc:

- The date and agenda of the Annual General Meeting was duly notified to members at least 14 days prior to the meeting date.
- Reports on the transactions of the Tasmanian Bicycle Council Inc in the last preceding financial year are presented in this document for presentation to the Annual General Meeting.
- The following agenda shall apply for the Annual General Meeting on Tuesday 2 October 2018

AGENDA

1. Attendance and Apologies
2. Confirmation of minutes of preceding Annual General Meeting on 1 September 2017
3. Reports on the transactions of Tasmanian Bicycle Council Inc during the last preceding financial year
 - 3.1. Chair report
 - 3.2. Treasurer report
4. Appointment of Management Committee Members in accordance with Rule 21 of the Rules of TBC Inc.
5. Election of Officers in accordance with Rule 21 of the Rules of TBC Inc.
 - 5.1. Chair (until AGM 2019)
 - 5.2. Deputy Chair (until AGM 2019)
 - 5.3. Secretary (until AGM 2019)
 - 5.4. Treasurer (until AGM 2019)
6. General Business
7. Close



MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

Friday 1 September 2017

**Immersive Studio
Level 2, Maths & Physics Building
UTAS Sandy Bay Campus**

**Newnham immersion room
NH.BF24.L00.001 - NH.A001 - Immersive Video Conf Rm
UTAS Newnham campus**

Meeting opened 10.15am

1. Attendance and apologies

Attendees

Emma Pharo - UTAS
Mark Parssey – Hobart Bike Kitchen
Corey Peterson - UTAS
Rob Sheers – Kingborough Bicycle User Group
Nigel Coates – Launceston City Council
Luke Middleton – State Growth
Mary McParland – Cycling South (arrived 10.30am)

Apologies

Garry Bailey – Bicycle Network
Keith Price – Safer Roads for Cycling
Randall Stott – Devonport City Council
Malcolm Cowan – TBUG
Jemery Day – CSIRO BUG
Jeff Dunn – Bicycle Network Tasmania
Collin Burns – Cycling Tasmania

2. Confirmation of Minutes of preceding Annual General Meeting on 11 November 2015

Moved: Emma Pharo Seconded: Luke Middleton Carried

3. Reports on the transactions of the Tasmanian Bicycle Council Inc during the last preceding financial year.

Chairs Report

The Chair presented her report. Discussion took place around railway crossings. There is funding to do a trial site and Granton was suggested as a high profile and high risk crossing.

ACTION: Nigel Coates to forward a copy of the treatment installed over a rail crossing in Launceston. See attachment A

The City of Hobart Employee Travel Plan is a good example of changing culture and The Mercury recently had an editorial which spoke sensibly about alternatives to car-dependant travel, particularly around riding to school. See attachment B.

Road Rules were discussed. The current road rules prevent the installation of raised humps or crossings in commercial/retail areas as they are usually located on main or collector roads. Humps are only permitted on residential streets. Also the road rules for advanced bicycle storage boxes at intersections are unclear and appear to require a bike lane on the approach. It was suggested the Tasmanian Rules were aligned with the Victorian ones which don't have the bike lane requirement. See attachment C.

ACTION: The Chair to raise the two road rules (humps on main roads and advanced bicycle storage boxes) at the next RSAC meeting and follow up with Anna Stevens.

The Chair's report was accepted.

Moved: Mark Parssey Seconded: Luke Middleton Carried

Treasurers Report

As the TBC meets the exemption requirements for an audit since revenue is less than \$40,000 per annum the unaudited copy of the financial records were accepted.

Moved: Corey Peterson Seconded: Mark Parssey Carried

4. Appointment of Management Committee Members

Organisation	Representative	Proxy
Bicycle Network Tasmania	Garry Bailey	
Bicycle Network Tasmania BUG	Di Eliffe	
CSIRO BUG	Jemery Day	
Cycling South	Mary McParland	
Cycling Tasmania	Collin Burns	
DPIPWE BUG	Damien Blackwell	
DSG BUG	Graham Humphries	
Dorset BUG	Paul Rosevear	
Kingborough BUG	Rob Sheers	Richard Langman
Hobart Bike Kitchen	Mark Parssey	Lance House
City of Launceston	Nigel Coates	
NW Recreational Cyclists	Richard Muir Wilson	
Safer Roads for Cycling-Burnie	Keith Price	
Tamar BUG	Malcolm Reid	Malcolm Cowan
UTAS	Emma Pharo	Corey Peterson

5. Appointment of Office Bearers

Chair

Nominations received from Emma Pharo.
Duly elected.

Deputy Chair

Nomination received from Mark Parssey
Duly elected

Secretary/Public Officer

Nomination from Mary McParland
Duly elected

Treasurer

No nomination received. The position remains vacant.

MOTION: The Chair to send a letter of thanks and appreciation to Jeff Dunn for his work as Treasurer.

MOVED: Luke Middleton SECONDED: Emma Pharo CARRIED

6. General Business

Launceston updates - Corey Peterson from UTAS presented at the Launceston Pedestrian and Bicycle Committee meeting in August. Keith Midson is preparing a transport plan for Launceston.

NW Coast updates – Corey P requested a letter of support for an application he is preparing for the NW Coastal Pathway for a bike repair station.

ACTION: Chair to write letter of support for UTAS funding application for bike repair station on the NW Coastal Pathway.

7. Meeting closed 10.49am



CHAIR'S REPORT

Road Safety Advisory Council (RSAC)

The council has conducted research into the Distance Makes a Difference safe passing laws campaign, which shows it has been very successful in raising awareness and changing behaviour. It conducted surveys of Tasmanians in 2015, 2017 and 2018. In 2015, 89% percent of respondents said they needed to give cyclists 1 metre distance when driving at 60km/h or less, compared to 96% in 2018. Unfortunately, the same level of recognition was not forthcoming for the 1.5 metre rule at above 60km/h, with 55% correctly answering in 2015 compared to 46% in 2018. It is continuing to roll out the campaign on billboards and bus backs, with sites booked into next year.

Bicycle Network is working with Tasmania Police to create a "how to guide" for cyclists who want to report drivers who pass dangerously close, which is due for completion in October 2018.

Alison attended the RSAC Young Drivers symposium in May 2018 and the introduction to Safe Systems road design in September 2018.

Railway crossings hazardous to cyclists

The Road Safety Advisory Council and Department of State Growth continued to look at temporary solutions to the dangerous Lawitta rail crossing but the VELO Strail product used widely in Europe will not work because of the age of the sleepers. TasRail has written to us to say that the cost of rail realignment is too expensive and that removal of the tracks and/or sealing over the tracks is not possible while that part of the network remains part of the legislated rail network. At this stage all it can do is urge cyclists to dismount.

Bicycle Futures seminar

The Department of State Growth provided the Tasmanian Bicycle Council and Bicycle Network a \$15,000 grant which was used to run a forum on separated cycleways on 5 July in Hobart. Three interstate speakers presented to the forum: transport planner Knowles Tivendale, head of Sydney's Cycling Strategy, Fiona Campbell and transport analyst Elliot Fishman. The forum also watched the Tasmanian premiere of the Dutch documentary Why We Cycle. The University of Tasmania provided a venue and inspection of end-of-trip facilities at the Menzies Institute.

Road seal

Mary McParland and Alison Hetherington briefed the new Minister for Infrastructure, Jeremy Rockliff, on the problems with chip seal on popular cycling routes in June 2018, however, the Department of State Growth has informed us that chip seal is the most cost effective finish on rural roads.

Royal Hobart Hospital end-of-trip facilities

The project manager of the Royal Hobart Hospital redevelopment and Secretary of the Department of Health have confirmed that the new hospital does not include end-of-trip bicycle parking for staff. The secretary has confirmed he will pass on the need for secure bike parking for staff to the Minister for Health to be included in the development of the site management plan in February 2019.

Bike Week

The Tasmanian Bicycle Council hosted a Bike Week Facebook Page. Members organised events in Wynyard, Launceston (Tamar Bicycle Users Group) and Hobart (Bicycle Network Tasmania). Bike Week will be held in the week beginning Saturday 2 March in 2019.

MAR 3	NORTH - bike fit Sat 09:00 · Hosted by Tas Bike Week	Royal Park, Launceston
MAR 4	NW TAS - Wynyard Foreshore Market Stall Sun 08:00 · 8 guests	Wynyard Foreshore Market Wynyard, TAS, Australia
MAR 4	SOUTH - Women on Wheels Sun 10:00 · 1 guest	Meet at 10am - at the BBQ s...
MAR 4	Bike Week 2018 Community Bike Ride & Pic... Sun 10:30 · 6 guests	Churchill Park Car Park, Heri...
MAR 4	SOUTH - Kingborough Treasure Hunt Sun 14:00 · Hosted by Tas Bike Week	Peter Murrell Reserve off Hu...
MAR 6	NORTH - Women's mountain bike ride Tues 17:30 · Hosted by Tas Bike Week	Trevallyn Reserve
MAR 6	NORTH - Bike Film Night Tues 19:00 · 1 guest	The Gunners Arms Tavern Launceston, TAS, Australia
MAR 7	NORTH - Free bike workshop at Cycology Wed 18:30 · Hosted by Tas Bike Week	Cycology: all about bikes Launceston, TAS, Australia
MAR 7	SOUTH - Pipeline Track at Night Wed 19:30 · 6 guests	Bicycle Network Tasmania Hobart, TAS, Australia
MAR 8	NORTH - Historic & fun bike display Thurs 10:30 · Hosted by Tas Bike Week	Zion Hill Church, Warring St,
MAR 8	NORTH - Trails around Launceston Thurs 17:45 · Hosted by Tas Bike Week	
MAR 9	SOUTH - Lenah Valley History & Adventure... Fri 10:00 · 7 guests	Meet at Putters Golf, 10 Main...
MAR 10	NORTH - Social Ride Sat 07:15 · Hosted by Tas Bike Week	Meet at Margaret St Carpark...
MAR 10	SOUTH - E-Bikes scenic route to MONA Sat 10:00 · 10 guests	Hobart Cenotaph Hobart, TAS, Australia
MAR 12	Brompton club's first run Mon 10:00 · BicycleDi Elliffe went	Bicycle Network Tasmania Hobart, TAS, Australia
MAR 11	NE TAS - Rail Trail Ride Sun 10:00 · Hosted by Tas Bike Week	Meet at the old Railway Stati..
MAR 12	NORTH - Glover Art Prize ride to Evandale Mon 08:45 · Hosted by Tas Bike Week	Brickfields, Launceston



Emma Pharo
Chair, Tasmanian Bicycle Council
September 2017–19 March 2018



Alison Hetherington
Chair, Tasmanian Bicycle Council
19 March 2018–



TREASURER'S REPORT 2018

No income received for the year.

Expenses for the year - Payment ABN re- registration - \$62.00

Operating result was a loss of \$62.00

Reconciled cash at bank \$419.60 - Bendigo Bank account.

The TBC meets the exemption requirements for financial audit since revenue is less than \$40,000 per annum.

The AGM is asked to vote on the motion that the financial records not be audited.

Les Gardner – Treasurer
1 September 2018

ANNUAL REPORT – 2017 - 2018

Tasmanian Bicycle Council Inc.			
Income & Expenditure			
	2017/18	2016/17	2015/16
Income			
Contributions - PPAC	0.00	0.00	0.00
Contribution - Other grants	0.00	0.00	0.00
Sponsors	0.00	0.00	0.00
State Bike Week events	0.00	0.00	0.00
Cycle education	0.00	0.00	0.00
Interest Received	0.00	0.00	0.00
Other Income	0.00	0.00	0.00
ATO reimbursement	0.00	0.00	0.00
	0.00	0.00	0.00
Expenses			
Advertising	0.00	0.00	0.00
Bank Fees	0.00	0.00	0.00
Admin expenses	62.00	61.20	59.20
App Development Project	0.00	1,760.00	0.00
Meeting expenses	0.00	0.00	0.00
Function & Entertainment Costs	0.00	0.00	0.00
Insurance - Public Liability	0.00	0.00	0.00
Cycle education courses	0.00	0.00	0.00
Miscellaneous	0.00	0.00	17.00
Postage & box rental	0.00	0.00	0.00
Promotional flyers & brochures	0.00	0.00	0.00
Website & ADSL	0.00	38.00	0.00
Travel	0.00	0.00	0.00
ATO payment	0.00	0.00	0.00
	62.00	99.20	76.20
OPERATING RESULT	-62.00	-1,859.20	--76.20
Tasmanian Bicycle Council Inc.			
Statement of funds			
	2017/18	2016/17	2015/16
Group funds			
Balance brought forward 1 July	1,361.60	2,340.80	2,417.00
Net surplus/deficit for year	-62.00	-1,859.20	-59.20
	1,299.60	481.60	2,340.80
Add un presented cheques		\$880.00	
Cash at Bendigo Bank per stmt	1,299.60	1,361.60	2,340.80
less un presented cheques *	-\$880.00	-\$880.00	0.00
Reconciled available Cash at Bank	\$419.60	\$481.80	2,340.00

- Chq 000074 dated 13/6/2017 remains un presented. Recommendation is that this be cancelled (stale cheque) and if creditor remains due and payable then a replacement issued.